

City of Mathis

Final Budget - Approved

Fiscal Year 2017-2018

September 11, 2017



To: City Council

From: Michael Barrera, City Manager

Date September 7, 2017

Re: 2nd Reading - Adoption of Proposed Fiscal Year 2017-2018 Operating Budget

Caption

AN ORDINANCE OF THE CITY OF MATHIS, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF MATHIS, TEXAS, FOR THE FISCAL YEAR BEGINNING **OCTOBER 1, 2017**, AND ENDING **SEPTEMBER 30, 2018**, PROVIDING FOR THE INTRA AND INTER DEPARTMENT AND FUND TRANSFER AND DECLARING AN EFFECTIVE DATE.

Purpose

Adopting the budget for the upcoming fiscal year as per charter requirements.

Background

The City Charter requires City Council to review and act on the Operating Budget on a yearly basis. The FY 17/18 budget includes \$5,835,761 of projected revenues and \$5,769,025 of projected expenditures.

Enclosure: Final FY 17-18 Base Budget with Amendment 4

Ordinance – O-17-9-15

THE CITY OF MATHIS

ORDINANCE NO. O-17-9-15

AN ORDINANCE OF THE CITY OF MATHIS, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF MATHIS, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, PROVIDING FOR THE INTRA AND INTER DEPARTMENT AND FUND TRANSFER AND DECLARING AN EFFECTIVE DATE.

WHEREAS, notice of a public hearing on the budget for the City of Mathis, Texas, for the year 2017-2018 has heretofore been published in accordance with the law, and

WHEREAS, a public hearing was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on said budget; and

WHEREAS, it is necessary, at this time, that said budget be adopted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATHIS, TEXAS, AS FOLLOWS:

Section 1: That the budget presented as balanced and attached, has been reviewed by the City Council and is hereby approved and adopted for the fiscal year 2017-2018.

Section 2: That the City Manager is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in the United States Treasury bills, savings accounts, certificates of deposits in the city depository, and the State of Texas TexPool System. Interest accrued from such investments may be deposited in the General Fund or in fund from which the monies were idle. All of which investment shall be in accordance with current laws of the State of Texas.

Section 3: That the City Manager be and is hereby authorized to make intra and inter department fund transfers during the fiscal year as may become necessary in order to avoid over expenditures of a particular account in accordance with City Charter authority and the provisions of Ordinance O-09-005.

Section 4: This ordinance shall take effect and shall be in full force and effect from and after its passage.

First reading was accomplished at a City Council meeting held on September 5, 2017, the second and final reading was held on September 11, 2017

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MATHIS, TEXAS THIS 11th DAY OF September, 2017.


Ciri Villarreal, Mayor

Attest:


Mary Acosta Gonzales,
City Secretary

General Fund

City of Mathis
Proposed General Fund Summary Budget
September 11, 2017
1.011695 cent tax per 100 valuation

Adopted 16/17

Proposed 17/18

GENERAL FUND

GENERAL FUND			
ACCT. NO.	REVENUES: DESCRIPTION		
3010	CURRENT PROPERTY TAX		
	M&O	721,189	674,298
3020	DELQ PROP TAX COLLECTIONS		
	M&O	74,804	66,079
3030	TAXES - PENALTY & INTEREST		
	M&O	36,374	36,033
	Total M&O Property Tax	\$832,367	\$776,410
3050	1.5% GENERAL SALES TAX	\$756,884	\$746,542
3060	MIXED BEVERAGE TAX		
3081	AD/COST FROM W&S FUND	319,235	263,750
3082	AD/COST FROM HOT/MOT FUND	20,000	20,000
3084	AD/COST FROM 4B EDC FUND	25,000	0
3085	AD/COST FROM REFUSE FUND		
3086	AD/COST FROM CUST SERV FUND		
3088	AD/COST FROM MIS FUND		
3111	TELEPHONE FRANCHISE FEES	17,028	12,791
3112	ELECTRIC FRANCHISE FEES	107,255	108,377
3113	CABLE TV FRANCHISE FEES	27,784	29,143
3114	GAS FRANCHISE FEES	20,250	12,787
3116	REFUSE FRANCHISE FEES	23,956	22,793
3127	DEBT SHARE FROM OTHER FUNDS		
3140	REFUSE SERVICE RESIDENTIAL	441,814	452,577
3201	SALE OF MAPS/DOCUMENTS		
3202	COPIER/FAX USE FEES		
3252	CITY PROPERTY RENTAL		
3276	ANIMAL LICENSE FEES		1,666
3277	MOWING FEES		
3278	ANIMAL SHELTER FEES	4,053	2,854
3340	BUILDING PERMIT FEES	24,743	8,547
3342	VARIANCE/APPEAL FEES		
3350	PLUMBING PERMITS	2,094	1,193
3360	ELECTRICAL PERMITS	7,585	4,617
3370	SIGN PERMITS	500	291
3430	DEMOLITION FEES		
3440	MECHANICAL PERMITS	1,504	1,154
3445	OCCUPANCY PERMITS	200	857
3450	FENCE PERMITS	300	951
3462	OTHER LICENSES	2,475	4,757
3467	REC. MACHINE TAX		
3468	BEER LICENSE	1,000	939
3469	SOLICITATION PERMIT		
3638	MUNICIPAL COURT FINES	50,856	46,651
3639	STATE TRAFFIC FEES	31,934	28,212
3650	MUNICIPAL COURT FEES	79,974	76,298
3660	ACCIDENT & OFFENSE REPORTS		549
3669	ARREST FEES	200	144
3690	EMS FEES	546,374	500,115
3691	EMS SUBSIDY, COUNTY	33,000	28,790
3701	COUNTY FIRE CALL REIMBURSEMENT	45,000	41,176
3702	INSURANCE FIRE CALL REIMBURSEMENT		
3830	INSURANCE REFUND/PROCEEDS		
3840	INTEREST INCOME		537
3845	GENERAL CONTRIBUTIONS		
3955	INTERLOCAL AGREEMENT - SCHOOL		116,858
3971	FINANCE / CREDIT FEES		
3998	PRIOR YEAR FUND BALANCE		
3999	MISCELLANEOUS REVENUE	21,898	4,032
	FRA Street support		
	Refuse Sales Tax	35,684	37,293
	Police Forfeiture	5,000	0
	Police reimbursement for adolescent crime victims	4,808	1,200
	BORDERSTAR GRANT		10,000
	INTEROPERABILITY GRANT		5,509
	TOTAL REVENUE:	\$3,490,753	\$3,370,360

EXPENDITURES			
	ADMINISTRATION	\$713,859	\$651,447
	CODE COMPLIANCE	see police	
	PARKS	94,949	93,981
	EMS	734,975	672,436
	POLICE	847,153	1,015,494
	MUNICIPAL COURT	137,921	112,146
	ANIMAL CONTROL	54,422	70,371
	STREET	439,104	382,522
	Fire	75,223	57,762
	Sanitation	331,580	358,560
	\$500 lump sum merit		
	ADDITIONAL HEALTH COST	20,000	-44,446
	WC, Lia. Prop & Vehicle Insurance shortfall	9,500	
	3% Ment	31,992	
	TOTAL OPERATING EXPENDITURES	\$3,490,679	\$3,370,273
	TOTAL REVENUES	\$3,490,753	\$3,370,360
	OPERATING REVENUES	\$3,490,753	\$3,370,360
	OPERATING EXPENDITURES	\$3,490,679	\$3,370,273
		\$74.50	\$87.46

ADMINISTRATION DEPARTMENT
 BUDGET REQUEST
 FY2017-2018

OPERATIONS			FY16-17 Budget	FY17-18 Requested Budget
PERSONEL				
4111	16	REGULAR SALARIES	\$379,652	366,471
4117	16	OVERTIME	4,000	4,000
4121	16	FICA	29,334	28,420
4123	16	WORKERS COMPENSATION	1,320	1,307
4124	16	TMRS	15,182	15,776
4126	16	UNEMPLOYMENT INSURANCE	1,539	720
4127	16	HEALTH INSURANCE	41,274	37,560
4129	16	LIFE INSURANCE	842	296
		Lump Sum Merit		4,571
4221	16	GENERAL OFFICE SUPPLIES	4,250	3,406
4222	16	COPYING SUPPLIES		
4233	16	JANITORIAL SUPPLIES	310	281
4239	16	BUILDING MATERIALS		25
4251	16	FOOD ICE SUPPLIES		
4254	16	PLAQUES AND AWARDS/ CEREMONIAL	252	
4299	16	MISCELLANEOUS SUPPLIES	146	
4301	16	POSTAGE & FREIGHT	1,927	1,452
4305	16	ELECTION EXPENSES	26,570	8,176
4318	16	PRINTING & BINDING	1,039	
4320	16	FARMER'S MARKET EXPENSES		269
4321	16	BUILDING/FACILITY REPAIRS		99
4334	16	Sanitation Services	1,055	750
4338	16	OFFICE EQUIPMENT LEASE/RENTAL	2,835	2,500
4342	16	COPY MACHINE LEASE/MAINT	2,435	1,753
4345	16	DATA PROC. MAINT. - SOFTWARE	6,261	3,699
4346	16	DATA PROC. MAINT. HARDWARE	3,774	2,861
4349	16	PEST CONTROL SERVICES	179	197
4351	16	ELECTRIC SERVICE	8,997	7,345
4354	16	GAS SERVICES	451	272
4355	16	TELEPHONE SERVICE	8,799	8,799
4356	16	MOBILE PHONE SERVICE	649	436
4357	16	MEDICAL/VET SERVICE	235	
4361	16	LEGAL SERVICE	21,005	25,867
4362	16	AUDIT SERVICE	47,072	21,600
4363	16	OTHER PROFESSIONAL SERVICE	14,563	0
4365	16	Advertisements & Notices	740	755
4374	16	BONDS & OTHER INSURANCE	43,186	43,186
4381	16	DUES & MEMBERSHIPS	1,965	1,310
4382	16	TRAINING	335	
4383	16	TRAVEL EXPENSE	15,000	10,800
4394	16	Contract Labor		
4618	16	TRANSFER TO LIBRARY	25,500	25,500
4851	16	SAN PATRICIO APPRAISAL DISTRICT	21,350	17,179
4852	16	SAN PATRICIO COUNTY (TAX COLL.)	5,288	3,807
TOTAL ADMINISTRATION OPERATIONS			\$739,306	651,447
OPERATING CAPITAL			0	0
CAPITAL IMPROVEMET PROGRAM			0	0
ANNEX BUILDING (TRANSFER TO DEBT)			<u>9,545</u>	<u>9,545</u>
TOTAL DEPARTMENT SUPPORT			\$748,851	\$660,992

PARKS DEPARTMENT
 BUDGET REQUEST
 2017 /2018

OPERATIONS			FY16-17 Budget	FY 17/18 Requested Budget
4111	20	REGULAR SALARIES	49,486	49,245
4117	20	OVERTIME	4,000	4,000
4121	20	FICA	3,852	3,834
4123	20	WORKERS COMPENSATION	1,765	1,693
4124	20	TMRS	2,221	2,374
4126	20	UNEMPLOYMENT INSURANCE	370	194
4127	20	HEALTH INSURANCE	11,139	11,584
4129	20	LIFE INSURANCE	228	80
		Lump Sum Merit		1,142
4202	20	SMALL EQUIP. REPAIR PARTS	1,737	1,605
4203	20	VEHICLE REPAIR PARTS	391	492
4205	20	TIRES & TUBES	521	215
4211	20	FUEL & LUBRICANTS	2,857	2,857
4213	20	MINOR HAND TOOLS	304	194
4218	20	FIRST AID/MEDICAL SUPPLIES	39	15
4221	20	GENERAL OFFICE SUPPLIES	87	77
4233	20	JANITORIAL SUPPLIES	261	193
4236	20	CHEMICALS	435	130
4239	20	BUILDING MATERIALS	435	776
4248	20	ELECTRICAL REPAIR PARTS	174	33
4252	20	RECREATIONAL SUPPLIES	869	213
4259	20	CLOTHING AND UNIFORMS	347	18
4275	20	SIGN & SIGN MATERIALS	782	130
4276	20	GRAVEL/ROCK/SOIL	782	773
4310	20	SMALL EQUIP. REPAIRS - OUTSIDE	1,390	411
4311	20	VEHICLE REPAIRS - OUTSIDE	347	65
4319	20	OTHER EQUIPMENT REPAIRS	435	494
4321	20	BUILDING/FACILITY REPAIRS		478
4334	20	Sanitation Services	3,214	2,706
4351	20	ELECTRIC SERVICE	4,928	5,878
4356	20	MOBILE PHONE SERVICE	261	130
4357	20	MEDICAL/VET SERVICE	217	65
4363	20	OTHER PROFESSIONAL SERVICES		
4367	20	UNIFORMS / LAUNDRY SERVICES	652	431
4371	20	INSURANCE- VEHICLE	1,492	971
4376	20	FIRE EXTINGUISHER SERVICE	87	
4411	20	IRRIGATION/LANDSCAPING	174	65
4416	20	PLAYGROUND EQUIPMENT	869	325
4458	20	SMALL MOTORIZED EQUIPMENT	174	98
4491	20	SPECIAL PURPOSE EQUIPMENT		
TOTAL PARKS OPERATIONS			97,321	93,981
Operating Capital			0	0
Capital Improvement Program			<u>0</u>	<u>0</u>
TOTAL PARKS SUPPORT			97,321	93,981

EMS
 BUDGET REQUEST
 2017-2018

FY16-17 FY17-18
 Budget Requested
 Budget

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Operations

4111	43	REGULAR SALARIES	420,407	344,180
4117	43	OVERTIME	53,285	60,540
4121	43	FICA	36,235	35,592
4123	43	WORKERS COMPENSATION	20,722	20,353
4124	43	TMRS	15,987	20,001
4126	43	UNEMPLOYMENT INSURANCE	3,591	1,245
4127	43	HEALTH INSURANCE	56,753	53,656
4129	43	LIFE INSURANCE	1,158	369
		Lump Sum Merit		12,001
4202	43	SMALL EQUIP. REPAIR PARTS	854	17
4203	43	VEHICLE REPAIR PARTS	2,916	2,650
4205	43	TIRES & TUBES	2,305	2,500
4211	43	FUEL & LUBRICANTS	12,065	12,000
4213	43	MINOR HAND TOOLS	24	
4218	43	FIRST AID/MEDICAL SUPPLIES	33,225	22,000
4221	43	GENERAL OFFICE SUPPLIES	1,045	260
4222	43	COPYING SUPPLIES	241	35
4225	43	DATA PROCESSING SUPPLIES	2,413	0
4233	43	JANITORIAL SUPPLIES	1,207	329
4235	43	BATTERIES	241	416
4239	43	BUILDING MATERIALS	241	87
4249	43	RADIO SYSTEM MAINT AGREEMENT		
4259	43	CLOTHING & UNIFORMS	1,207	346
4299	43	MISCELLANEOUS SUPPLIES		
4301	43	POSTAGE & FREIGHT	65	23
4310	43	SMALL EQUIP. REPAIRS - OUTSIDE	804	260
4311	43	VEHICLE REPAIRS - OUTSIDE	2,587	4,500
4334	43	SANITATION SERVICES	403	342
4342	43	COPY MACHINE LEASE/MAINT	2,259	2,000
4345	43	DATA PROC Maint - Software		
4348	43	RADIO SYSTEM MAINT AGREEMENT	1,313	
4349	43	PEST CONTROL SERVICES	129	35
4351	43	ELECTRIC SERVICE	2,137	3,987
4355	43	TELEPHONE SERVICE	2,735	474
4356	43	MOBILE PHONE SERVICE	965	208
4357	43	MEDICAL/VET SERVICE	241	68
4363	43	OTHER PROFESSIONAL SERVICES		
4365	43	ADVERTISEMENTS & NOTICES		
4370	43	FINANCIAL SERVICES	31,368	45,468
4371	43	INSURANCE - VEHICLE	1,207	418
4372	43	Insurance - Liability & Property	5,013	5,013
4376	43	FIRE EXTINGUISHER SERVICE	201	87
4381	43	DUES & MEMBERSHIP	236	433
4382	43	PROFESSIONAL TRAINING	603	173
4383	43	TRAVEL EXPENSE	603	260
4384	43	LICENSING	845	346
4394	43	CONTRACT LABOR	6,000	11,457
4399	43	MISC CONTRACT SERVICES		

TOTAL EMS OPERATIONS 725,833 664,126

Operating Capital

4491	43	SPECIAL PURPOSE EQUIPMENT	21,609	8,310
4480	43	AUTOMOBILES-AMBULANCE	49,430	49,430

Capital Improvement Program

0 0

Total Department Support 796,872 721,866

POLICE DEPT
 BUDGET REQUEST
 2017-2018

		2016-2017 Budget	2017-2018 Requested Budget
Operations			
4111	50 REGULAR SALARIES	\$532,911	\$646,791
4117	50 OVERTIME	17,000	20,000
	GRANT OT		10,000
4121	50 FICA	42,064	51,009
4123	50 WORKERS COMPENSATION	13,690	18,049
4124	50 TMRS	22,839	29,677
4126	50 UNEMPLOYMENT INSURANCE	2,643	2,070
4127	50 HEALTH INSURANCE	72,230	91,216
4129	50 LIFE INSURANCE	1,474	1,361
	Lump Sum Merit		8572
4203	50 VEHICLE REPAIR PARTS	7,898	5,000
4205	50 TIRES & TUBES	5,445	5,445
4211	50 FUEL & LUBRICANTS	15,574	15,574
4221	50 GENERAL OFFICE SUPPLIES	2,372	985
4222	50 COPYING SUPPLIES	709	294
4224	50 PHOTO SUPPLIES	534	222
4225	50 DATA PROCESSING SUPPLIES	2,573	1,068
4227	50 BOOKS & PAMPHLETS	200	83
4228	50 AUDIO/VISUAL SUPPLIES	5,500	2,283
4233	50 JANITORIAL SUPPLIES	701	291
4235	50 BATTERIES	500	208
4239	50 BUILDING MATERIALS	589	244
4248	50 ELECTRICAL REPAIR PARTS	721	299
4251	50 FOOD SUPPLIES & ICE	213	88
4254	50 PLAQUES & AWARDS/CEREMONIAL	250	104
4259	50 CLOTHING & UNIFORMS	2,000	3,000
4260	50 AMMUNITION	996	413
4263	50 TESTING & ID MATERIALS	1,755	729
4264	50 SAFETY SUPPLIES	1,334	554
4299	50 MISCELLANEOUS SUPPLIES	1,162	482
4311	50 VEHICLE REPAIRS - OUTSIDE	13,627	9,000
4314	50 COMM. EQUIPMENT REPAIRS	3,089	1,282
4318	50 PRINTING & BINDING	1,000	415
4321	50 BUILDING/FACILITY REPAIRS	3,379	1,403
4334	50 Sanitation Services	962	399
4342	50 COPY MACHINE LEASE/MAINT	6,062	6,062
4345	50 DATA PROC. MAINT. - SOFTWARE	5,580	5,580
4346	50 DATA PROC. MAINT. HARWARE	2,045	849
4349	50 PEST CONTROL SERVICES	307	127
4351	50 ELECTRIC SERVICE	10,258	8,024
4355	50 TELEPHONE SERVICE	5,316	2,207
4356	50 MOBILE PHONE SERVICE	2,855	374
4357	50 MEDICAL/VET SERVICE	4,808	1,996
4363	50 OTHER PROFESSIONAL SERVICES	456	8,000
4365	50 ADVERTISEMENTS & NOTICES	74	31
4371	50 INSURANCE - VEHICLE	2,779	1,154
4372	50 INSURANCE - LIABILITY & PROPERTY	12,877	12,877
4374	50 Bonds & Other Insurance	9,003	9,003
4376	50 FIRE EXTINGUISHER SERVICES	215	89
4381	50 DUES & MEMBERSHIPS	398	165
4382	50 PROFESSIONAL TRAINING	3,140	1,303
4383	50 TRAVEL EXPENSE	3,010	1,249
4461	50 FURNITURE & FIXTURES	501	208
4472	50 National Night Out	1,300	830
	SRO PROGRAM		20,000
	GRANT RADIOS		5,509
4491	50 SPECIAL PURPOSE EQUIPMENT	5,151	1,245
4845	50 CH59 FUNDS-TRAINING.EQUIP-FRM SEIZI	5,000	
	Total Police Operations	859,069	1,015,494
Operating Capital			
4480	50 AUTOMOBILES	55,151	\$20,531
Capital Improvement Program			
		<u>0</u>	<u>0</u>
	Total Department Support	\$864,220	\$1,036,025

MUNICIPAL COURT
 BUDGET REQUEST
 2017 /2018

			FY16-17 Budget	FY17-18 Requested Budget
OPERATIONS				
4111	56	REGULAR SALARIES	\$25,709	\$25,709
4121	56	FICA	1,966	1,967
4123	56	WORKERS COMPENSATION	91	91
4124	56	TMRS	1,067	1,147
4126	56	UNEMPLOYMENT INSURANCE	171	90
4127	56	HEALTH INSURANCE	5,159	5,366
4129	56	LIFE INSURANCE	105	37
		Lump Sum Merit		571
4221	56	GENERAL OFFICE SUPPLIES	937	500
4222	56	COPYING SUPPLIES	281	54
4225	56	DATA PROCESSING SUPPLIES	468	91
4227	56	BOOKS & PAMPHLETS	70	14
4233	56	JANITORIAL SUPPLIES	187	36
4239	56	BUILDING MATERIALS	0	0
4301	56	POSTAGE & FREIGHT	281	400
4334	56	Sanitation Services	328	328
4342	56	COPY MACHINE LEASE/MAINT	1,517	1,300
4345	56	DATA PROC. MAINT. - SOFTWARE		0
4246	56	DATA PROC. MAINT. -HARDWARE		7,273
4349	56	PEST CONTROL SERVICES	75	15
4351	56	ELECTRIC SERVICE	843	450
4355	56	TELEPHONE SERVICE	1,218	236
4363	56	OTHER PROFESSIONAL SERVICE		0
4365	56	ADVERTISEMENTS & NOTICES	93	18
4370	56	FINANCIAL SERVICES	0	0
4374	56	BONDS & OTHER INSURANCE	187	36
4376	56	FIRE EXTINGUISHER SERVICE	18	3
4381	56	DUES & MEMBERSHIPS	235	46
4394	56	CONTRACT LABOR - JUDGE	24,000	24,000
4394	56	CONTRACT LABOR - PROSECUTOR	15,000	18,000
4464	56	DATA PROCESSING SUPPLIES	468	91
4854	56	SAN PATRICIO IL, JAIL FEES	2,810	1,500
4872	56	TX SHARE MUN COURT FEES	22,778	22,778
TOTAL MUNICIPAL COURT OPERATIONS			\$106,062	\$112,146
OPERATING CAPITAL				
		Software	32,231	0
CAPITAL IMPROVEMENT PROGRAM			<u>0</u>	<u>0</u>
TOTAL MUNICIPAL COURT SUPPORT			138,293	112,146

ANIMAL CONTROL
 BUDGET REQUEST
 2017-2018

Operations		2016-2017 Budget	2017-2018 Requested Budget

4111	45 REGULAR SALARIES	\$22,497	\$39,700
4117	45 OVERTIME	4,536	3,375
4121	45 FICA	2,067	3,295
4123	45 WORKERS COMPENSATION	1,203	1,918
4124	45 TMRS	1,122	1,531
4126	45 UNEMPLOYMENT INSURANCE	171	180
4127	45 HEALTH INSURANCE	5,160	5,366
4129	45 LIFE INSURANCE	106	80
	Lump Sum Merit		1,142
4203	45 VEHICLE REPAIR PARTS	1,334	807
4205	45 TIRES & TUBES	178	168
4211	45 FUEL & LUBRICANTS	4,001	3,500
4233	45 JANITORIAL SUPPLIES	322	235
4235	45 BATTERIES	134	90
4236	45 CHEMICALS	516	370
4237	45 HOUSEHOLD SUPPLIES	115	101
4239	45 BUILDING MATERIALS	2,862	1,924
4242	45 ANIMAL CONTROL SUPPLIES	136	134
4258	45 CLOTHING & UNIFORMS	290	202
4311	45 VEHICLE REPAIRS - OUTSIDE	2,222	1,345
4334	45 SANITATION SERVICES	1,151	774
4342	45 COPY MACHINE LEASE/MAINT		
4351	45 ELECTRIC SERVICE	982	660
4355	45 TELEPHONE SERVICE	392	264
4356	45 MOBILE PHONE SERVICE	122	0
4357	45 MEDICAL/VET SERVICE	3,111	2,690
4371	45 INSURANCE - VEHICLE	339	228
4372	45 INSURANCE - LIABILITY & PROPERTY	435	292
4382	45 PROFESSIONAL TRAINING	84	
4491	45 SPECIAL PURPOSE EQUIPMENT	31	

	Total Animal Control Operations	\$55,619	\$70,371
	Operating Capital	0	0
	Capital Improvement Program	0	0
	Total Animal Control Support	\$55,619	\$70,371

STREET DEPARTMENT
 BUDGET REQUEST
 2017/2018

OPERATIONS			FY16-17 Budget	2017/2018 Requested Budget
4111	91	REGULAR SALARIES	\$231,671	198,050
4117	91	OVERTIME	4,000	4,000
4121	91	FICA	18,029	15,456
4123	91	WORKERS COMPENSATION	19,247	15,845
4124	91	TMRS	9,785	9,011
4126	91	UNEMPLOYMENT INSURANCE	1,673	790
4127	91	HEALTH INSURANCE	45,312	45,623
4148	91	CERTIFICATION PAY		
4129	91	LIFE INSURANCE	925	287
		Lump Sum Merit		4,571
4202	91	SMALL EQUIP REPAIR PARTS	5,645	3,087
4203	91	VEHICLE REPAIR PARTS	2,779	1,520
4204	91	HEAVY EQUIPMENT PARTS	6,078	3,323
4205	91	TIRES & TUBES	1,302	712
4211	91	FUEL & LUBRICANTS	12,008	12,008
4213	91	MINOR HAND TOOLS	1,129	617
4214	91	MINOR SHOP EQUIPMENT	521	285
4218	91	FIRST AID/MEDICAL SUPPLIES	43	24
4221	91	GENERAL OFFICE SUPPLIES	174	95
4233	91	JANITORIAL SUPPLIES	174	95
4236	91	CHEMICALS	301	165
4239	91	BUILDING MATERIALS	869	475
4259	91	UNIFORMS & CLOTHING	434	237
4271	91	ASPHALT	13,025	7,122
4272	91	CONCRETE	608	332
4273	91	STREET STRIPING MATERIALS	325	178
4274	91	PIPE & CULVERT MATERIALS	434	237
4275	91	SIGN & SIGN MATERIALS	3,021	1,652
4276	91	GRAVEL/ROCK/SOIL	2,171	1,187
4310	91	SMALL EQUIP REPAIRS - OUTSIDE	3,474	1,900
4311	91	VEHICLE REPAIRS - OUTSIDE	3,040	1,662
4312	91	HEAVY EQUIP REPAIR - OUTSIDE	2,605	1,424
4321	91	BUILDING/FACILITY REPAIRS	174	95
4326	91	STREET LIGHT/SIGNALS	38,872	39,814
4334	91	SANITATION SERVICES	2,605	1,424
4351	91	ELECTRIC SERVICE	593	324
4354	91	GAS SERVICES	304	166
4355	91	TELEPHONE SERVICE	869	475
4356	91	MOBILE PHONE SERVICE	521	285
4357	91	MEDICAL/VET SERVICE	87	48
4363	91	OTHER PROFESSIONAL SERVICES	-	
4365	91	ADVERTISEMENTS & NOTICES	436	238
4367	91	UNIFORMS / LAUNDRY SERVICES	2,345	1,282
4371	91	INSURANCE - VEHICLE	5,367	5,367
4376	91	FIRE EXTINGUISHER SERVICE	65	36
4381	91	DUES & MEMBERSHIPS	87	48
4382	91	PROFESSIONAL TRAINING	174	95
4383	91	TRAVEL EXPENSE	174	95
4384	91	LICENSING	87	48
4394	91	CONTRACT LABOR	-	
4491	91	SPECIAL PURPOSE EQUIPMENT	1,302	712
		Total Operations	\$444,863	\$382,522
OPERATING CAPITAL				
		Dump Truck & Loader	30,843	30,843
CAPITAL IMPROVEMENT PROGRAM			<u>0</u>	<u>0</u>
TOTAL STREET SUPPORT			475,706	413,365

VOLUNTEER FIRE DEPARTMENT
 BUDGET REQUEST
 2017 /2018

			FY16-17 Budget	FY 17/18 Requested Budget
4194	40	VOLUNTEER FIRE RETIREMENT	6,234	6,857
4203	40	VEHICLE REPAIR PARTS	2,386	1,326
4205	40	TIRES & TUBES	716	442
4211	40	FUEL & LUBRICANTS	4,772	2,699
4213	40	MINOR HAND TOOLS	190	133
4218	40	FIRST AID/MEDICAL SUPPLIES	190	543
4233	40	JANITORIAL SUPPLIES	95	44
4235	40	BATTERIES	572	221
4239	40	BUILDING MATERIALS	2,863	1,326
4251	40	EMERGENCY SUPPLIES/FOOD & ICE	2,291	998
4310	40	SMALL EQUIP. REPAIRS - OUTSIDE	477	265
4311	40	VEHICLE REPAIRS - OUTSIDE	954	663
4312	40	HEAVY EQUIP. REPAIR - OUTSIDE	477	442
4314	40	COMM. EQUIPMENT REPAIRS	954	663
4321	40	BUILDING/FACILITY REPAIRS	4,772	2,211
4348	40	RADIO SYSTEM MAINT. AGREEMENT	1,202	1,061
4349	40	PEST CONTROL SERVICES	153	159
4351	40	ELECTRIC SERVICE	1,145	1,403
4355	40	TELEPHONE SERVICE	1,432	727
4356	40	MOBILE PHONE SERVICE	0	529
4371	40	INSURANCE - VEHICLE	4,852	4,852
4381	40	DUES & MEMBERSHIPS	572	221
4382	40	PROFESSIONAL TRAINING	3,436	2,653
4383	40	TRAVEL EXPENSE	3,436	2,653
4390	40	MARKETING/ PROMO. ACTIVITIES	1,432	884
4394	40	CONTRACT LABOR	21,348	19,363
4491	40	SPECIAL PURPOSE EQUIPMENT	8,270	4,422
TOTAL VOLUNTEER FIRE DEPT EXPENSES			75,223	57,762

SANITATION
 Budget Request
 2017/2018

OPERATIONS		FY 16/17 budget	FY 17/18 Requested Budget
4397	FED, STATE, & COUNTY TAX	\$27,613	28,286
4720	REFUSE COLLECTIONS	303,967	322,274
xxxx	ROLL -OFFS	0	
xxxx	Community clean ups	0	8,000
xxxx	Community mowing	0	
Total Operations		\$331,580	358,560
OPERATING CAPITAL		0	0
CAPITAL IMPROVEMENT PROGRAM		0	0
Total Sanitation Support		331,580	358,560

Utility Fund

**City of Mathis
ENTERPRISE REVENUES
FY 17/18**

Amendment 4

13

<u>WATER DEPARTMENT</u>	Adopted FY 16/17	Requested 2017 /2018
REVENUES:		
DESCRIPTION		
CUSTOMER SERVICE FEES	\$51,713	\$46,437
WATER SALES	926,024	953,641
TOTAL REVENUE:	\$977,737	\$1,000,078

WASTEWATER DEPARTMENT

Revenues:		
REVENUES:		
DESCRIPTION		
WASTEWATER SALES	\$549,612	\$547,656
TOTAL REVENUE:	\$549,612	\$547,656

WATER DEPARTMENT
 BUDGET REQUEST
 2017/2018

Amendment 4

14

OPERATIONS			FY16-17 Budget	FY 17/18 Requested Budget
4111	80	REGULAR SALARIES	226,389	216,919
4117	80	OVERTIME	5,000	5,000
4121	80	FICA	17,059	16,594
4123	80	WORKERS COMPENSATION	9,490	9,634
4124	80	TMRS	9,260	9,674
4126	80	UNEMPLOYMENT	1,781	795
4127	80	HEALTH INSURANCE	35,267	32,212
4129	80	LIFE INSURANCE	781	221
4148	80	CERTIFICATION PAY	3,328	2,912
		Lump Sum Merit		6,857
4202	80	SMALL EQUIP. REPAIR PARTS	800	845
4203	80	VEHICLE REPAIR PARTS	3,000	1,385
4204	80	HEAVY EQUIP. REPAIR PARTS	1,000	1,217
4205	80	TIRES & TUBES	1,500	617
4211	80	FUEL & LUBRICANTS	12,500	7,715
4213	80	MINOR HAND TOOLS	750	747
4214	80	MINOR SHOP EQUIPMENT	500	278
4218	80	FIRST AID/MEDICAL SUPPLIES	160	14
4221	80	GENERAL OFFICE SUPPLIES	900	728
4230	80	EQUIPMENT REPAIR PARTS	600	
4233	80	JANITORIAL SUPPLIES	400	311
4236	80	CHEMICALS	62,000	61,506
4239	80	BUILDING MATERIALS	500	812
4259	80	CLOTHING & UNIFORMS	500	89
4282	80	UTILITY LINE FITTINGS	26,482	25,000
4301	80	POSTAGE & FREIGHT	700	
4310	80	SMALL EQUIP. REPAIRS-OUTSIDE	1,000	443
4311	80	VEHICLE REPAIRS-OUTSIDE	3,500	2,198
4312	80	HEAVY EQUIPMENT REPAIRS	1,500	285
4315	80	ELECTRIC MOTOR/PUMP REPAIRS	16,229	10,000
4321	80	BUILDING/FACILITY REPAIRS	1,000	6,105
4329	80	UTILITY QUALITY TESTING	10,000	6,326
4334	80	SANITATION SERVICES	750	740
4342	80	COPY MACHINE LEASE/MAINT	1,200	911
4345	80	DATA PROC MAINT - SOFTWARE	1,500	2,502
4349	80	PEST CONTROL SERVICES	300	270
4351	80	ELECTRIC SERVICE	42,497	58,358
4355	80	TELEPHONE SERVICE	2,100	1,499
4356	80	MOBILE PHONE SERVICE	1,000	830
4357	80	MEDICAL/VET SERVICES	1,500	293
4363	80	OTHER PROFESSIONAL SERVICE	300	1,000
4364	80	ENGINEERING	7,600	
4365	80	ADVERTISEMENTS & NOTICES	250	51
4367	80	UNIFORMS/LAUNDRY SERVICES	2,000	2,646
4371	80	INSURANCE-VEHICLE	1,200	1,208
4372	80	INSURANCE-LIABILITY & PROPERTY	-	17,095
4381	80	DUES & MEMBERSHIP	300	
4382	80	PROFESSIONAL TRAINING	1,500	788
4383	80	TRAVEL EXPENSE	1,000	356
4391	80	ADMIN. COST TO GF	179,961	155,914
4397	80	FED, STATE, & COUNTY FEES	11,400	15,641
4708	80	WATER PURCHASES-CORPUS CHRISTI	184,631	207,747
TOTAL OPERATIONS			894,865	895,276
OPERATING CAPITAL				
4437	80	ELECTRIC MOTORS/PUMPS	5,000	5,000
4438	80	HYDRANTS & METERS	20,000	13,427
4491	80	SPECIAL PURPOSE EQUIPMENT- vehicle lease / 2014 Toyota	7,872	7,872
CAPITAL IMPROVEMENT PROGRAM				
4393	80	INFRASTRUCTURE REPAIRS/MAINTENANCE	50,000	56,003
		TRANSFER TO TXCDBG PROJECT-Grant Support		22,500
		USDA LOAN - WATER PLANT IMPROVEMENTS	51,812	51,812
TOTAL WATER SUPPORT			1,029,549	1,051,890

WASTEWATER DEPARTMENT
 BUDGET REQUEST
 2017 /2018

Amendment 4

15

OPERATIONS			FY16-17 Budget	FY17/18 Requested Budget
4111	86	REGULAR SALARIES	134,393	193,247
4117	86	OVERTIME	5,000	5,000
4121	86	FICA	10,433	14,783
4123	86	WORKERS COMPENSATION	4,133	6,422
4124	86	TMRS	5,663	8,618
4126	86	UNEMPLOYMENT	1,000	675
4127	86	HEALTH INSURANCE	26,887	34,468
4129	86	LIFE INSURANCE	611	320
4148	86	CERTIFICATION PAY	2,496	1,248
		Lump Sum Merit		2,285
4202	86	SMALL EQUIP. REPAIR PARTS	2,000	344
4203	86	VEHICLE REPAIR PARTS	2,500	107
4204	86	HEAVY EQUIP. REPAIR PARTS	3,800	1,484
4205	86	TIRES & TUBES	2,000	276
4211	86	FUEL & LUBRICANTS	8,000	6,029
4213	86	MINOR HAND TOOLS	1,500	578
4214	86	MINOR SHOP EQUIPMENT	1,500	182
4218	86	FIRST AID/MEDICAL SUPPLIES	150	30
4221	86	GENERAL OFFICE SUPPLIES	1,000	216
4230	86	EQUIPMENT REPAIR PARTS	1,000	2,510
4233	86	JANITORIAL SUPPLIES	500	81
4236	86	CHEMICALS	5,674	7,803
4239	86	BUILDING MATERIALS	3,500	824
4259	86	CLOTHING & UNIFORMS	650	273
4276	86	GRAVEL/ROCK/SOIL	3,000	2,085
4282	86	UTILITY LINE FITTINGS	8,000	7,469
4301	86	POSTAGE & FREIGHT	400	149
4310	86	SMALL EQUIP REPAIRS-OUTSIDE	5,000	807
4311	86	VEHICLE REPAIRS-OUTSIDE	1,500	60
4312	86	HEAVY EQUIP REPAIRS-OUTSIDE	2,500	
4315	86	ELECTRIC MOTOR/PUMP REPAIRS	8,000	9,258
4321	86	BUILDING/FACILITY REPAIRS	1,000	375
4329	86	UTILITY QUALITY TESTING	10,000	12,473
4334	86	SANITATION SERVICES	10,000	491
4342	86	COPY MACHINE LEASE/MAINT	1,150	911
4349	86	PEST CONTROL SERVICE	300	270
4351	86	ELECTRIC SERVICE	41,484	48,522
4355	86	TELEPHONE SERVICE	1,000	701
4356	86	MOBILE PHONE SERVICE	700	858
4357	86	MEDICAL/VET SERVICES	800	
4363	86	OTHER PROFESSIONAL SERVICES	6,507	3,726
4364	86	ENGINEERING	2,500	
4365	86	ADVERTISEMENTS & NOTICES	350	
4367	86	UNIFORMS/LAUNDRY SERVICES	2,800	2,624
4371	86	INSURANCE - VEHICLE	1,500	1,559
4372	86	INSURANCE - LIABILITY & PROPERTY	-	4,489
4375	86	TORT CLAIMS	500	1,875
4376	86	FIRE EXTINGUISHER SERVICES	200	
4381	86	DUES & MEMBERSHIP	500	
4382	86	PROFESSIONAL TRAINING	1,000	
4383	86	TRAVEL EXPENSE	800	
4391	86	ADMIN. COST TO GF	139,274	107,837
4394	86	INFRASTRUCTURE REPAIRS/MAINTENANCE	30,580	33,902
				0
4397	86	FED, STATE, & COUNTY FEES	4,448	
		Total Wastewater Operations	510,183	528,236
Operating Capital				
4436	86	SHOP & INDUSTRIAL EQUIPMENT	700	
4437	86	ELECTRIC MOTORS/PUMPS	14,309	10,000
4491	86	SPECIAL PURPOSE EQUIPMENT Vehicle Lease/2015 ford	9,420	9,420
Capital Improvement Program				
		TRANSFER TO TXCDBG PROJECT-Grant Support	15,000	0
		Total Wastewater Support	549,612	547,656

Special Revenue Funds

**City of Mathis
SPECIAL REVENUE FUNDS
FY 17/18**

HOT	FY 16/17 Adopted	FY 17/18 Proposed
Revenues:		
ACCT. REVENUES:		
NO. DESCRIPTION		
HOT Fees	\$116,474	\$109,572
TOTAL REVENUE:	\$116,474	\$109,572

STREET FRANCHISE FEE		
Revenues:		
ACCT. REVENUES:		
NO. DESCRIPTION		
Franchise Fees	\$73,696	\$69,391
Transfer in from Fund Balance		\$137,258
TOTAL REVENUE:	\$73,696	\$206,649

DEBT		
Revenues:		
ACCT. REVENUES:		
NO. DESCRIPTION		
3010 CURRENT PROPERTY TAX	\$329,272	\$333,832
3020 DELQ. PROP. TAX COLLECTIONS	63,020	39,695
3030 TAXES - PENALTY & INTEREST	25,040	19,562
TRANSFER IN FROM EDC	9,059	19,800
TOTAL REVENUE:	\$426,391	\$412,889

TXCDBG PROJECT		
Water Plant Improvements		
Revenues:		
ACCT. REVENUES:		
NO. DESCRIPTION		
Transfer in from TXCDBG Grant	\$150,000	\$150,000
Transfer in from Water	15,000	22,500
TOTAL REVENUE:	\$165,000	\$172,500

HOTEL OCCUPANCY TAX

18

Revenues:		16/17	17/18
ACCT. REVENUES:		Adopted	proposed
NO. DESCRIPTION			
	HOT Fees	\$116,474	\$109,572
	Transfers		
NO. DESCRIPTION			
4643	TRANSFER TO Visitors Bureau FUND	\$116,474	\$109,572

Visitors Bureau (FEC)
Visitors Bureau

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	FY 16/17 Adopted	FY 17/18 Proposed
Revenues:		
ACCT. REVENUES:		
NO. DESCRIPTION		
Transfer in from HOT	\$116,474	\$109,572
Transfer in From GF		
FF Sponsors	10,000	8,100
Event Revenue	<u>5,000</u>	<u>7,957</u>
Total Revenue	\$131,474	\$125,629
EXPENDITURES		
Contractual		
EVENTS		
Christmas	\$2,200	\$2,000
Easter	1,000	1,000
Freedom Fest	91,000	100,629
admin cost	20,000	20,000
Labor Day Fest	15,000	0
MISD Scholarship	<u>2,000</u>	<u>2,000</u>
Total Expenditures	\$131,200	\$125,629
Total Revenues	\$131,474	\$125,629
Total Expenses	<u>131,200</u>	<u>125,629</u>
Balance to HOT Fund	\$274	\$0

STREET FRANCHISE FEE

20

Revenues:		FY 16/17	FY 17/18
ACCT. REVENUES:		Adopted	Proposed
NO. DESCRIPTION			
	Annual Fees	\$73,696	\$69,391
	Transfer in from Fund Balance		<u>137,258</u>
			\$206,649
 EXPENDITURES 			
	Contractual		
4397	Street Project		\$120,000
	Street Reconstruction		
	Seal Coat		<u>20,000</u>
	Capital		
	TOTAL CAPITAL:		\$140,000
	Total Revenue	73,696	\$206,649
	Total Expenditures		<u>140,000</u>
	To Fund Balance	73,696	\$66,649
	Prior Year Fund Balanc	70,000	0
	Available Funds at 9/30/18	\$143,696	\$66,649

TXCDBG PROJECT
Water Plant Improvements

FY 16/17
Adopted

FY 17/18
Proposed

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Revenues:			
ACCT. NO.	REVENUES: DESCRIPTION		
	Transfer in from TXCDBG Grant	\$150,000	\$150,000
	Transfer in from Wastewater	15,000	22,500
	Total Revenue	165,000	172,500
EXPENDITURES			
Contractual			
	TOTAL CONTRACTUAL:		
4364	ENGINEERING SERVICE	10,000	20,000
4363	OTHER PROFESSIONAL SERVICE	5,000	20,000
	CONSTRUCTION	150,000	132,500
	Total Expenditures	165,000	172,500
	Total Revenues	165,000	172,500
	Total Expenses	165,000	172,500
	Balance	<u>0</u>	<u>0</u>