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**The State of Texas
The County of San Patricio
The City of Mathis**

Regular Meeting

March 10, 2025

In accordance with the Texas Open Meetings Act, Chapter 551.041 of the Texas Government Code, the City Council of the City of Mathis held a **Regular Meeting at 7:00 P.M. on Monday, March 10, 2025**, at City Hall Annex, 401 E. San Patricio Avenue. **Public Notice** was hereby given that the City Council may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the city attorney, real estate acquisition, or other purposes authorized under the "Open Meetings Act". In the event the City Council elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the Open Meetings Act authorizing the session will be publicly announced by the presiding officer.

Mayor Ciri Villarreal led the invocation followed by the Pledge of Allegiance.

1. Roll call to determine presence of a quorum.

Mayor Ciri Villarreal, Mayor Pro Tem Sandra Quinones, Councilman Richard Salinas, Councilman Israel Gonzales, and Councilwoman Isabel Rivera

Absent: Councilman David Garcia

City Staff Present: City Manager Cedric W. Davis, City Secretary Mary A. Gonzales, HR Supervisor Roxanne Ramirez, Finance Director Caron Vela, Administrative Assistant Cassandra J. Moya, Public Works Utility Director Robert Tafolla, PD Administrative Assistant Jennifer Baron, Animal Control Officer Tom Armstrong, Code Enforcement Officer Dorin Walker

Guests: Mr. Godinez, Philip Wiatrek (Nueces River Authority), Stephanie Newsom (Allegiance Mobile Health)

2. Call to order.

With a quorum of the Council Members present, the Regular Meeting was called to order by Mayor Ciri Villarreal at 7:01 p.m.

The City Council of the City of Mathis will discuss and act on the following:

3. Consider approval of minutes for February 24, 2025, Regular Meeting.

MOTION: Mayor Pro Tem Sandra Quinones motioned to approve the minutes for February 24, 2025, Regular Meeting. The motion was seconded by Councilman Israel Gonzales and the motion carried 4-0.

4. Citizens to be heard.

No presentations were made at this time.

5. Discussion and action approving Resolution No. R-25-03-06 authorizing submission of grant application for TxCDBG TDA Downtown Revitalization Program, and then \$50,000 match.

Mr. Davis informed that this is a grant that is worth \$1,000,000.00. The minimum is a 2% match which is \$20,000 but you can do 5% which is \$50,000 and you can match it to receive the \$1,000,000. Philip Wiatrek with Nueces River Authority stated this would be a great opportunity for the City of Mathis. This grant comes from the Texas Department of Agriculture Downtown Revitalization Program Grant that is worth \$1,000,000. Deadline is April 3 for community application. This program helps to revitalize the downtown infrastructure improvements to promote pedestrian center economic activity; to help eliminate slum and blighted conditions or city-wide benefit low to moderate income persons. This program can be used for projects like within the downtown district such as: sidewalk rehabilitation, pedestrian lighting, pedestrian walkway, street reconstruction, drainage improvement with curb and gutter, water and sewer improvements for downtown area, public parking and public restrooms. After much discussion of the benefits and opportunities applying the grant, the Council supported to approve the submission of the grant application.

MOTION: Councilman Richard Salinas motioned to approve Resolution No. R-25-03-06 authorizing submission of grant application for TxCDBG TDA Downtown Revitalization Program, and then \$50,000 match. The motion was seconded by Mayor Pro Tem Sandra Quinones and the motion carried 4-0.

6. Discussion and action approving the Interlocal Agreement between the Nueces River Authority and City of Mathis, for Project Management and Grant Administration for the TxCDBG TDA Downtown Revitalization Program grant.

Mr. Davis stated this is a MOU with the Nueces River Authority to authorize them to do the application on the city's behalf and manage the project.

MOTION: Mayor Pro Tem Sandra Quinones motioned to approve the Interlocal Agreement between the Nueces River Authority and City of Mathis, for Project Management and Grant Administration for the TxCDBG TDA Downtown Revitalization Program grant. The motion was seconded by Councilwoman Isabel Rivera and the motion carried 4-0.

7. Discussion and action approving Ordinance No. O-25-03-03 adopting the 2015 International Building Codes.

Dorin Walker, Code Enforcer, stated he would like permission to adopt the International Property Code/ International Building Codes 2015. The building codes that are currently being used are outdated by 10 years. If we update our codes, we would be current across the board so that it would be easier for contractors to go by.

MOTION: Councilman Israel Gonzales motioned, approving the first reading of Ordinance No. O-25-03-03 adopting the 2015 International Building Codes. The motion was seconded by Councilwoman Isabel Rivera and the motion carried 4-0.

DIVISION AND FINANCIAL REPORTS

8. City Manager's reports and all matters pertaining thereto.

City Manager, Cedric Davis, Sr.

- *Fielded calls and or complaints; met with citizens regarding complaints of loose pack of dogs; discussion with Grantworks on GLO Project; Staff & I attended zoom meeting with MEDC; partnership with Oscar of TxDot for beautification of HWY 359; corresponded with Travis Pruski of Nueces River Authority Tx AG CBDG \$1M grant; Robert & I attended 2nd Annual STCCC Conference; conducted phone conference with State Sen. Hinojosa; HR Training in Beeville; did not purchase Asphalt Zipper due to not wanting to put warranty; groundbreaking coming soon for Tractor Supply*

MEDC Executive Director, Sabas Encinia, Jr.

- *Hard Corner Update: Progress on site development, infrastructure and permitting updates; Mr. Davis and I have spoke to the owners of Texan store; Rail loop of 40 acres that is up for sale; Grand Opening April 5, 2025 for 2 T's Café; Approved Grant Applications: Shabby Shack, & 2 T's Café; Approved Audit for 2022-2023 Fiscal Year*

Emergency Medical Service, Allegiance Mobile Health

- *161 total calls: City of Mathis (103), County (25), Secondary Response (26), Mutual Aid into City (21), Mutual Aid into County (5), Mutual Aid to Live Oak Co (2), and Mutual Aid to Jim Wells (5); average response time 7 mins and 8 secs, average response time into county 13 mins, and 3 seconds; crews are asking for a combined water rescue class to better their training for the lake*

Municipal Court Judge, Frank Gonzales

- *Total February Collections: \$4,353.33; 31 total transactions; 11 court appearances; 75 notices sent; 31 new citations; 31 new warnings; 2 court dates for the month of March*

Police Chief, Guillermo Figueroa

- *96 traffic stops; 45 citation warnings; 33 citations issued; 491 calls for service; 7 arrests; 9 cases filled with County and District Attorney; 1 warrant issued;*
- *Animal Control: January Report: 7 held over, 1 picked up, 2 went home, 10 went to rescue, and 1 euthanized; February Report: 7 held over, 17 picked up, 9 went to rescue, and 1 euthanized; 73 total calls and 69 of them were animal related*
- *Code Enforcement: 7 residential code inspections and 16 commercial code inspections, 2 tow company inspections, coordinated between Republic Services and Public Works on trash; traffic detail*

Public Works Director, Robert Tafolla

- *Water Distribution: total water production 16.8 and 7 water leaks; 109 disconnects and 94 reconnects; continuing meter replacement program and 896 of them have been replaced*
- *Wastewater Department: total water treated 9.09 and 28 sewer stoppages*
- *Street Department: tree trim/curb clean of right of ways, curb cleaning around Brewery Complete; Street name signs on Order; 5 curb cleans, 9 caliche requests, 24 blocks of pot holes patched*
- *Permit Department: 16 permits issued totaling \$2,478.02 and 5-meter loops issued totaling \$125.00*
- *Parks Department: Installed new door to men's restroom at Gonzalo Park, painted both restroom doors and old concession stand door, removed dead shrubbery from Freeze Downtown Landscaping*

Volunteer Fire Department, Adrian Ramirez

- *In the City: 2 control burns, 3 smoke alarm, 1 power line, and 1 car fire; in the County: 1 structure, 1 power line, 3 grass fire and 1 car fire*

Human Resources, Roxanne Ramirez

- *Met with Amy and Detrea from Roland Barrera Insurance for a work luncheon; second and final unemployment hearing; met with Mary and Cassandra on a possible sponsor for Freedom Fest; attended Corpus Christi City Council Meeting; meeting with Superintendent regarding Easter Event*

City Secretary, Mary A. Gonzales

- Assisted in permitting processes for Tractor Supply development; attended Corpus Christi City Council Meeting; attended meetings with Mr. Davis involving Lyte Fiber Optic project, managed the candidate election applications; held several calls with potential sponsors for Freedom Fest; kicked off the planning arrangements for this year's Easter Event, attended a free TML Risk Pool training in Beeville; processed bank transactions; on-going city communications updates

Finance Director, Caron Vela

- Activity report was given with all financed that were either collected or paid out through the month of January; Variance report of General Fund and Utility Fund. Outstanding debt reports were given to highlight what expenses are still open and active for the City.

12. City Council requests for future Agenda Items.

- Councilman Richard Salinas mentioned there is a blank space in the minutes, if there is a plan for them to be finished; GLO status for generators; when the workshop will be scheduled
- Councilman Israel Gonzales stated there is a lot of large rocks and can create a hazard with the 18 wheelers that pass by; MEDC information on the City's website that needs to be updated.

13. Adjourn

With no further items to discuss, Mayor Ciri Villarreal requested a motion to adjourn the council meeting at 8:21 pm.

MOTION: Councilman Richard Salinas motioned to adjourn the meeting. The motion was seconded by Councilman Isabel Rivera and the motion carried 4-0.

PASSED AND APPROVED ON THIS THE 24 DAY OF March, 2025

UPON THE MOTION OF Mayor Pro Tem Sandra Quinones

SECONDED BY Councilman Israel Gonzales AND ADOPTED

BY A VOTE OF 5 TO 0.

ATTEST:


Mary Acosta Gonzales, City Secretary


Ciri Villarreal, Mayor