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**The State of Texas
The County of San Patricio
The City of Mathis**

Regular Meeting

June 23, 2025

In accordance with the Texas Open Meetings Act, Chapter 551.041 of the Texas Government Code, the City Council of the City of Mathis held a **Regular Meeting** at 7:00 P.M. on **Monday, June 23, 2025**, at City Hall Annex, 401 E. San Patricio Avenue. **Public Notice** was hereby given that the City Council may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the city attorney, real estate acquisition, or other purposes authorized under the "Open Meetings Act". In the event the City Council elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the Open Meetings Act authorizing the session will be publicly announced by the presiding officer.

Councilwoman Sandra Quinones led the invocation followed by the Pledge of Allegiance.

1. Roll call to determine presence of a quorum.

Councilwoman Sandra Quinones, Councilman Richard Salinas, Councilman Israel Gonzales, and Councilwoman Isabel Monsibaiz Rivera and Mayor Pro Tem David Garcia.

Absent: Mayor Ciri Villarreal

City Staff Present: City Manager, Cedric W. Davis, Sr.; City Secretary, Mary A. Gonzales; Administrative Assistant Cassandra J. Moya; H.R. Supervisor, Roxanne Ramirez; Finance Director, Caron S. Vela; Police Chief Guillermo Figueroa; Public Works Director, Robert Tafolla; Fire Chief Adrian Ramirez; Animal Control Officer, Tom Armstrong; and Code Enforcement Officer, Dorin Walker.

Guests: Manuel Guerra (LJA Engineering)

2. Call to order.

With a quorum of the Council Members present, the Regular Meeting was called to order by Mayor Pro-Tem David Garcia at 7:01 p.m.

The City Council of the City of Mathis will discuss and act on the following:

3. Consider approval of minutes for June 9, 2025, Regular Meeting.

MOTION: Councilwoman Sandra Quinones motioned to approve the minutes for June 9, 2025, Regular Meeting. The motion was seconded by Councilman Israel Gonzales and the motion carried 5-0.

4. Citizens to be heard.

No presentations were made at this time.

5. Discussion and motion awarding a construction contract to Associated Construction Partners, Ltd. ("ACP"), Boerne, Texas, for the City of Mathis MIT Grant Pier Infrastructure Improvements at Lake Corpus Christi based on low bid in the amount of \$2,356,515.00 for the GLO MIT Grant contract #22-085-032-D275.

Manuel Guerra, LJA Engineering, informed that one bid was received and reviewed for the Pier Infrastructure Improvements by ACP, and was deemed complete and responsive as indicated on the Bid Tabulation. Upon review of the bid proposal, LJA Engineering acknowledged that ACP, as the only bidder on the project, and meets the requirements for award of the project for the amount of \$2,356,515.00. Councilman Salinas asked if the 90 horsepower (hp) motor is not available at the plant, will the 500 KW be able to run the 300-horsepower motor to transfer water; to which Mr. Guerra stated yes, it will be able to run the pumps at the end of the pier.

MOTION: Councilman Richard Salinas motioned to approve the awarding of construction contract to Associated Construction Partners, Ltd. ("ACP"), Boerne, Texas, for the City of Mathis MIT Grant Pier Infrastructure Improvements at Lake Corpus Christi based on low bid in the amount of \$2,356,515.00 for the GLO MIT Grant contract #22-085-032-D275. The motion was seconded by Councilwoman Sandra Quinones and the motion carried 5-0.

6. Discussion and motion awarding a construction contract to Texan Municipal and Industrial, LLC ("TMI"), Houston, Texas, for the City of Mathis MIT Grant Generator Improvements based on low bid in the amount of \$1,016,169.00 for the GLO MIT Grant contract #22-085-032-D275.

Manuel Guerra, LJA Engineering, informed that four (3) bids were received for this project; to which were deemed complete and responsive as indicated on the Bid Tabulation. After review of the bid proposals, LJA acknowledged that TMI is the lowest bidder on the project and meets the requirements for award of the project in the amount of \$1,016,169.00. In discussion continuation from the previous item, Councilman Salinas asked if during power outage, will the 500 kw be able to run the 300-horsepower motor to transfer water at the water plan; to which Mr. Guerra informed that the generator will power for a period of up-to 48 hours at one time, powering the backwash pump #1, all three clarifiers, 2 high service pumps, water recycle pumps 1 & 2 and T1 and T2. The 500-kw generator is an estimated tank of about 1800 gallons of diesel and the 150 kw at the pier is approximately 570-600 gallons.

MOTION: Councilman Israel Gonzales motioned to approve the awarding of construction contract to Texan Municipal and Industrial, LLC ("TMI"), Houston, Texas, for the City of Mathis MIT Grant Generator Improvements based on low bid in the amount of \$1,016,169.00 for the GLO MIT Grant contract #22-085-032-D275. The motion was seconded by Councilwoman Isabel Rivera and the motion carried 5-0.

6. City Business updates and all matters pertaining there

City Manager, Cedric W. Davis, Sr.

- *Participated in a strategy conference with Sabas & Frank Holdiness regarding a prospective action plan for the development of properties on both sides of I-37 @ Hwy 359; tele-conference calls with City Attorney and City of Corpus Christi regarding long-term lease agreement with two land parcels parallel to the MWTP; participated in the Sealed Bid opening held by LJA Engineering for the GLO grant construction projects of the pier and generators; managed three internal investigations; worked on additional grant projects regarding 2025 TDA TA Set-Aside, TPWD Local Park Grant and Build & Rise Grants; processed the purchase of a used Asphalt Zipper for street repairs and maintenance program; attended the NRA Water Summit in Portland.*

Emergency Medical Service, Allegiance Mobile Health

- *Allegiance reported on total calls serviced in the city limits of Mathis and the county being a combined total of 129; with a mutual aid as a secondary response service totaling 19; their highlights reported were preparing for Freedom Fest; crews are participating in a specialized trauma class (ITLS); working on MISD contract for football standby for the new year; and there were Zero (0) complaints reported.*

Municipal Court Jude, Frank Gonzalez

- *Finance Director, Caron Vela, reported for the month of May, \$8,223.16 total collection amount; 10 community service hours; 60 total transactions; 25 court appearances; 75 notices sent; 74 new cases filed (citations); 35 new warnings processed.*

Police Chief, Guillermo Figueroa

- *Chief Figueroa reported 116 traffic stops; 3 arrests from traffic stops; 53 citation warnings; 98 citations issued; 384 calls for service; 21 arrests; 18 cases filed; 2 municipal court; 6 warrants issued.*
- *Animal Control Officer, Tom Armstrong, reported for the month of May, 2 dogs held over; 20 picked up; 1 went home; 1 adopted; 18 went to rescue; 0 passed away; 1 euthanized; 1 quarantine/dog bite and 2 wildlife. Notable incidents reported, P.A.A.C city streets are still going on for free spay or neuters; 75 total calls; 12 were loose and roaming; 1 possible cruelty call and wild life were all snake calls.*
- *Code Enforcement Officer, Dorin Walker, reported violation activity of 6 grass/weeds warnings; 4 dangerous grass/weeds; 8 illegal posting removed; 6 building structure/not secure; 4 trash violations and 2 rubbish violations. Other violations were 10 wrong way parking warnings; 6 tagged vehicles and 5 towed vehicles.*

Public Works Director, Robert Tafolla

- *Mr. Tafolla reported for the month of May, 12,590 total water production; 9 water leaks; 11 meters replaced; 57 utility account disconnects; 47 utility account reconnects. For the wastewater collection, 7.60 total water treated and 12 sewer stoppage. Street Department, 11 blocks of curb cleaning; 5 caliche requests and 23 blocks of pot hole patched. Permit Department, 9 permits issued and 9-meter loops issued. Parks Department, at Gonzalo Park, (MTX) ball field tilled; volleyball court tilled; Veterans Park, seesaw seats replaced; 12 poles painted for additional lights and flags were replaced.*

Volunteer Fire Chief, Adrian Ramirez

- *Chief Ramirez reported for the month of May; emergency responses were 1 stand by; 2 smoke alarm; 6 power lines; 1 LZ; 6 gas leaks; 3 grass fires in the County; and 4,000 gallons water used for the month. Highlights reported were provided stand by services for the MISD graduation ceremony.*

Human Resources Specialist, Roxanne Ramirez

- *Mrs. Ramirez reported; termed positions were Water Plant Operator, Street Maintenance, P/T Kennel Attendant and at the end of June is an Administrative Assistant. Hired positions were 2 patrol officers. Jobs posted were for Dispatch, P/T Kennel Attendant, Patrol Officer, FT Water Plant Operator, FT Street Maintenance and Administrative Assistant. Miscellaneous reported was 1 FMLA, 1 Worker's Comp and 1 Records Request. Workiversaries reported were Police Officer Steven Perez (5 Years) and Admin. Assistant Cassandra Moya (3 Years).*

City Secretary, Mary A. Gonzales

- *Attended conference meetings regarding GLO MIT-MOD Grants and a Parks Grant; finalized logistic preparations for Freedom Fest, reporting updates on the 5K event and Basketball tournament, entertainment lineup schedule, displayed items prepared for the event such as signage, awards and decorations; to-date there are 41 vendors bringing a revenue of \$3,675; 16 sponsors, totaling \$21,250; 136 5K participants registered and 10 parade entries to-date. In conclusion, Mrs. Gonzales recognized city staff for their roll and support towards the event and gave praise and recognition to her assistant, Cassandra, for working extra hard on increasing the sponsorships, keeping things on track and in order; as well as informing that she will be moving on to new endeavors, wishing her all the best.*

Finance Director, Caron S. Vela

- *Mrs. Vela reported for the month of May; General Fund revenue of \$2,972,648 and expenses of \$2,310,705 totaling revenue over expenses of \$661,943. Utility Fund revenue of \$1,175,849 and expenses of \$905,479; totaling revenue over expenses of \$270,370.*

7. City Council requests for future Agenda Items.

- *Councilman Richard Salinas continue pothole patching due to weather, mosquito spraying, status of outstanding minutes from previous audits and 2nd quarter of water sample report (TTHM).*

8. Adjourn

With no further items to discuss, Mayor Pro-Tem David Garcia requested a motion to adjourn the council meeting at 8:09pm.

MOTION: Councilman Richard Salinas motioned to adjourn the meeting. The motion was seconded by Councilwoman Sandra Quinones and the motion carried 5-0.

PASSED AND APPROVED ON THIS THE 14th DAY OF July, 2025

UPON THE MOTION OF Councilwoman Sandra Quinones

SECONDED BY Councilman Israel Gonzales AND ADOPTED

BY A VOTE OF 5 TO 0.

ATTEST:


Mary Acosta Gonzales, City Secretary


Ciri Villarreal, Mayor